

आयुर्वेद सेवा संघ संचलित,
आयुर्वेद महाविद्यालय, नाशिक
(महाराष्ट्र शासन अनुदानित)
गणेशवाडी, पंचवटी, नाशिक-४२२००३
फोन : (०२५३) २५१३११२, २६२१८३६
फॅक्स : ०२५३-२५१७१७०



Affiliated to Maharashtra
University of Health Sciences
Nashik

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Outward No. 664

Date : 13/5/24

8. Committee against Sexual Harassment (Internal Compliant Committee)


Dr. Sanjivani Rathod	Chairman
Dr. Kirti Kate	Co-ordinator
Dr. Tejaswini Nade	Member
Adv. Varsha Deshmukh	Advisor
Shree. Mukteshwar Munshettiwar	Member from NGO
Dr. Sonal Thakare	Member - PG Student
Swaroop More	Member - UG Student

SOP

1. The committee shall meet minimum twice in a year.
2. The coordinator of the committee will schedule a meeting in consultation with the honorable Chairman of the committee and accordingly inform all other members well in advance.
3. The coordinator of the committee will be responsible to maintain all the records, documents such as directions, Circulars, notifications and GR of different authorities related to functions of respective committee and minutes of the meetings.
4. After the end of an academic year the coordinator of the committee will prepare and submit Report of the work done to IQAC.

Functions

1. The committee shall deal the complaints or grievances pertaining to sexual harassment, sexual misconduct, and sexual assault committed by students, faculty staff and other staff and visitors on campus and shall create awareness on sexual harassment.
2. The committee shall ensure that there is a confidential procedure are followed in receiving and handling of complaints.
3. To promote gender amity among students and employees.
4. To organize awareness program for gender equity like guest lectures and workshops.
5. To organize meeting as and when complaint received from the complainant.
6. To appoint enquiry committee if needed for the received complaint.
7. To verify all the documents or evidences or witnesses regarding the complaint and take necessary action if required.


I/C. Principal

Ayurved Mahavidyalaya, Nashik

Copy to : All concern

